



By email

	<p align="center"><b>कार्यालय: रक्षा लेखा नियंत्रक (सेना), मेरठ</b>  <b>छावनी</b>  <b>Office of the Controller of Defence Accounts (Army).</b>  <b>बैल्वेडियर परिसर, आयुध पथ, मेरठ छावनी-250001</b>  <b>Belvedere Complex, Ayudh Path, Meerut Cantt. – 250001</b>  <b>फोन नं/Ph.0121-2644273. फैक्स/Fax:0121-2646216/2646254</b></p>	
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**Most Urgent Circular**

F.No. AN/07/7022/Misc/covid-19

Date:- 03/08/2022

To,

1. All Sections in M.O
2. All officer-in-charges, sub offices  
(Under CDA(Army))

**Subject: COVID vaccination Amrit Mahotsav- Free precaution dose to all Central Government Employees as a Preventive measure to contain the spread of Novel Corona virus –reg.**

**Reference: HQrs office circular no. Estt.Coord/3012/AKAM/CV dated 29.07.2022-(copy enclosed).**

Please refer HQrs office letter cited under reference under which it is to be ensured that all the employees of the M.O and the sub-offices who have not administered with 2<sup>nd</sup> dose must be administered with 2<sup>nd</sup> dose by 4<sup>th</sup> August 2022 and the employees who have already been administered 2<sup>nd</sup> dose and are eligible for booster dose may be administered the booster dose by 8<sup>th</sup> August 2022.

2. All the incharge of sub offices may please arrange a vaccination drive on the above said subject on priority basis.

3. It is therefore requested that all offices/sections may send the details of the employees to this office by 4<sup>th</sup> August 2022 positively in the format given below

Name of the Org.	Pretest strength	Employees administered with Dose-1	Employees administered with Dose-2	Employees administered with Booster Dose

**TOP PRIORITY** may please be accorded.

  
Sr. Accounts Officer (AN)

Copy to:  
IT&S Cell, (Local)

It is requested to upload the circular on CDA(Army)'s website.

  
Sr. Accounts Officer (AN)



# रक्षा लेखा विभाग (र.ले.वि.) मुख्यालय

उलान बटार रोड, पालम, दिल्ली छावनी-110010

DEFENCE ACCOUNTS DEPARTMENT (DAD) HEADQUARTERS

Ulan Batar Road, Palam, Delhi Cantt.- 110010

Phone: 011-25665703 Fax: 011-25674806, 25674821 email: [aniii.cgda@nic.in](mailto:aniii.cgda@nic.in)

F. No. No. Estt. Coord/3012/AKAM/CV dated 29.07.2022

**MOST URGENT**

To,

All PCDA's/ PCA (Fys.)/ PIFAs,  
CDAs/ IFAs/ RTCs.  
(through CGDA's website).

Subject: COVID vaccination Amrit Mahotsav—Free precaution dose to all Central Government Employees as a Preventive measure to contain the spread of Novel Corona virus.

As per the initiative taken by the Government, it has been decided by the Competent Authority to complete 100% COVID-19 vaccination of all the employees of the department as the earliest.

2. All the Controllers are accordingly requested to initiate vaccination drive under their organization. It may be ensured that all the employees are administered 2<sup>nd</sup> dose by 4<sup>th</sup> August and the employees who have already been administered 2<sup>nd</sup> dose and are eligible for booster dose may be administered the booster dose by 8<sup>th</sup> August 2022.

3. A present status report in this regard may be furnished by 1<sup>st</sup> August 2022 and subsequently progress report shall be furnished to HQrs. office on 8<sup>th</sup> August 2022 positively in the format given below:

Name of organization	Present strength	Employees administered with Dose-1	Employees administered with Dose-2	Employees administered with Booster Dose

4. Sub-office wise data under your organization may also be furnished as enclosure in the above format.

TOP PRIORITY may please be accorded.

Copy to:

- AN-IV section, local.
- IT&S Wing, (Local)

For similar action as stated above.

It is requested to upload the circular on CGDA's website.

29/7/22  
(Vijay Bhatnagar)  
Accounts Officer (AN)

(Vijay Bhatnagar)