



कार्यालय रक्षा लेखा नियंत्रक (सेना) मेरठ छावनी

Office of CDA (Army)

बेलवेडीयर परिसर, आयुध पथ, मेरठ छावनी

Belvedere Complex, Ayudh Path, Meerut Cantt-250001
फोन नं. 0121-2646632 फैक्स नं. 0121-2646254, 2646216



No. AN/IV/8088/Prom/Clerk to Adr./2023

Dated:- 23/08/2022

To,

The OI/C
All Sections (Main Office)
All Sub Offices

Subject:- Convening of DPC for the vacancy year 2023 regarding promotion of Clerk to the grade of Auditor.

Reference: HQrs office letter No. AN/XI/11401/DPC/2023/Clerk to Adr. dated 12.08.22.

**** *

Please refer to HQrs office letter cited under reference (Copy attached) wherein HQrs office has requested this office to convene DPC for promotion from Clerk to Auditor.

2. Accordingly it is requested to send the names of Clerks-cum-Typists who have rendered minimum of thirteen years regular service in the grade as on 01.01.2023 in the following format.

Sl. No.	Name, Grade & Personnel No.	Date of Birth	Date of Apptt.	Date of Apptt./ Promotion to the Clerk grade.

3. It may also be ensured that no eligible individual falling within the zone of consideration has been left out. If the eligible individual is left out the responsibility will be fixed in the name of forwarding authority.

3. Report must be forwarded to this office strictly by 09.09.2022 through E-mail. Nil report is also required.

Matter may be treated as most urgent.

Note:- email ID -- adminfourcda.dad@hub.nic.in

Encls: As above

Akhilesh Kumar



(Akhilesh Kumar)

Sr. Accounts Officer (AN)

Copy to:-

✓ IT&S-III Section (Local)

For uploading on CDA (Army) Meerut Website

	<p style="text-align: center;"> 'हर काम देश के नाम' रक्षा लेखा महानियंत्रक Controller General of Defence Accounts उलान बटार रोड, पालम, दिल्ली छावनी-110010 Ullan Batar Road, Palam, Delhi Cantt.-110010 Ph.011-25665711 e-mail : hqanxi.dad@hub.nic.in </p>	
---	--	---

No. AN-XI/11401/DPC/2023/Clerk to Adr

Dated: 12.08.2022

To,

☒ The PCA (Fys) / All PCsDA/CsDA

Subject: Convening of DPC for the vacancy year 2023 regarding promotion of Clerk to the grade of Auditor.

The Model Calendar for conducting DPC issued vide DoP&T O.M No. 22011/4/2013-Estt (D), dated 08.05.2017 stipulates that the Select Panel prepared by the DPC for promotion should be ready by 31st December preceding the Vacancy Year. As per Para (i) under Column 12 of Recruitment Rules of Auditor notified vide SRO No.22, dated 15.09.2009 and subsequently amended vide S.R.O No. 23, dated 03.05.2016 the Clerks-cum-Typists who have rendered minimum of thirteen years regular service in the grade are eligible for promotion to the grade of Auditor as on 01.01.2023. However S.R.O No. 53, dated 11.08.2014 further stipulates that the eligibility service for promotion to the grade of Auditor shall continue to be 08 years for person holding the feeder post of Clerk-cum-Typist on regular basis as on 26.09.2009.


2. It is, therefore, requested to convene DPC in respect of left over / carry over cases of previous year i.e Sealed Cover/Unfit cases in respect of those Clerks who have rendered 08 years regular service in the grade and holding the feeder post of Clerk-cum-Typist as on 26.09.2009 in terms of provision laid down at Para (ii) under Column 11 and Para (i) under Column 12 of Recruitment Rules of Auditor notified vide SRO No.22, dated 15.09.2009 and subsequently amended vide S.R.O No. 23, dated 03.05.2016 (i.e against 40% quota) for promotion to the grade of Auditor for the vacancy year 2023. The APAR for the preceding five year viz 2020-21, 2019-20 2018-19, 2017-18 and 2016-17 are reckonable by the DPC for consideration of promotion of the candidate against the Vacancy Year 2023.

3. The DPC is required to follow the instructions issued in DoP&T O.M No. 22011/5/86-Estt. (D), dated 10.04.1989 as amended from time to time. Further the cases involving discipline/criminal prosecution/under currency of penalty etc are required to be adjudicated/processed in terms of provisions contained in DoP&T O.M No. 22011/4/91-Estt. (A), dated 14.09.1992 and amended vide O.M No. 22011/4/2007-Estt. (D), dated 28.04.2014 and dated 21.11.2016.

4. As per DoPT OM dated 12.08.2021 relaxation in the eligibility service-change in the crucial date i.e 1st January regarding crucial date of eligibility upto 01.01.2023, Maximum relaxation of eligibility service delegated in the Administrative Ministry/Department upto 3 months for those would complete eligibility service prescribed in the RRs between 1st January and 31st March 2023. In this regard, the above criteria may please be adhered to before convening DPC.


5. The DPC Proceeding along with Adjudication Report of the eligible Clerks-cum-Typists in the Performa (Annexure-C) enclosed with this letter may please be sent to reach this HQrs office latest by 30/09/2022. It may also be ensured, that no eligible individual falling within the zone of consideration has been left for adjudication. The requisite information in MS Excel format may also be uploaded on CGDA Admin-XI mail ID hqanxi.dad@hub.nic.in It may also be ensured that the format of Excel sheet is not tampered with, no columns are left blank and the dates mentioned in the data are as per "DD-MM-YYYY" format.

Nil report is also required.
Please acknowledge receipt.


(RANJIV KUMAR)
AO (Admin-XI)

Copy to:

1. Officer-in-Charge
AN-IV Section (Local) } For information and similar necessary action please.


(RANJIV KUMAR)
AO (Admin-XI)