



रक्षा लेखा नियंत्रक (सेना)
Controller of Defence Accounts (Army)
बेल्वेडियर कॉम्प्लेक्स, आयुध पथ, मेरठ छावनी - 250001
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No. AN/I/1023/Misc

Important Circular

Date: 21.03.2024

To

All sections in main office
All Sub Offices in the organization
(Through e-mail)

Sub: Correspondence to CGDA Office.

Ref : - HQrs office letter AN/III/3012/Circular/Vol-XII dated 15.03.2024

Please refer to HQrs office Circular No. AN/III/3012/Circular/Vol-XII dated 24.01.2024 and this office Important Circular even No. dated 30.01.2024 , wherein it was requested that all Correspondence/letters/references made to HQrs office should invariably be seen/approved by the PCsDA/CsDA and copies of internal noting/letters should be strictly avoided to be sent to HQrs office.

2. Despite issue of instruction on the subject, letters/ references are still being forwarded by field controllers Offices without the approval PCsDA/CsDA which has been adversely commented by the Competent Authority.

3. It is reiterated that all sections of Main offices/ Sub offices must ensure that all Correspondence/letters/references made to HQrs office is approved /seen by the Competent Authority and same should also be mentioned in the letter.


ACDA(AN)

Copy to :-

PS to CDA(A) Meerut -

For information.

IT & S -III Section (Local) :- For uploading on Website.

- Sd -
SAO(AN)