
	<p>कार्यालय: रक्षा लेखा नियंत्रक (सेना), मेरठ छावनी Office of the Controller of Defence Accounts (Army). बैल्वेडियर परिसर, आयुध पथ, मेरठ छावनी-250001 Belvedere Complex, AyudhPath, Meerut Cantt. – 250001 फोन नं०/Ph.0121-2644273, फ़ैक्स/Fax:0121-2646216/2646254</p>	
---	--	---

Important Circular

.No. AN/07/7022/Circular/2023

Date:10.01.2024

To,

All sub offices under CDA(A), Meerut

Subject: Continuation of Special Campaign for disposal of Pending Matters and concurrent Swachhata Abhiyan on the basis.

Please find enclosed a copy of D(O & M) ID note no.34(1)/2024(O&M) dated :02.01.2024 received through HQrs office letter no. F.No.AN/III/3012/SpecialCampaign 3.0/Vol:IV dated:- 03.01.2024 regarding **Continuation of Special Campaign for disposal of pending matters.**

In is intimated that Special Campaign for disposal of Pending Matters and concurrent Swachhata Abhiyan shall continue on monthly basis and the arrangements of Special Campaign 3.0 shall continue for the purpose.

In this regard, it is requested to forward a monthly report latest **by 1st of every following month at adminseven.dad@hub.nic.in** in prescribed proforma along with 5 pairs of before/after photographs of sites of cleanliness under this campaign.

Please accord top priority.

Encls: 2 Pages

Copy to:
IT&S Cell, (Local)

It is requested to upload the circular along with enclosures on CDA(Army)'s website.


Sr. Accounts Officer (AN 7)


Sr. Accounts Officer (AN 7)

"हर काम देश के नाम"



रक्षा लेखा महानियंत्रक

उलान बटार रोड, पालम, दिल्ली छावनी-110010

Controller General of Defence Accounts

Ulan Batar Road, Palam, Delhi Cantt.- 110010

Phone: 011-25665703 Fax: 011-25674806, 25674821 email: aniii.cgda@nic.in

75
आज़ादी का
अमृत महोत्सव

F. No. No. AN/III/3012/Special Camopaign 3.0/Vol.- IV dated 03.01.2024

To,

All PCDAs/ PIFAs,
CDAs/ IFAs/ RTCs.
(through e-Mail).

Subject: Continuation of Special Campaign for Disposal of Pending Matters and concurrent Swachhata Abhiyan on the basis - reporting for the month of December 2023-reg.

Please find enclosed a copy of D(O&M) ID Note No. 34(1)/2024-D(O&M) dated 02.01.2024 on the subject matter for information and necessary action.

^{pended} It has been intimated that the Special Campaign for disposal of pending matters and the concurrent Swachhata Abhiyan shall continue on monthly basis and the arrangements of Special Special Campaign 3.0 (02nd to 31st Oct'23) shall continue for the purpose.

2. It is requested to provide the details of Targets/Achievements for the month of December 2023 latest by 5.00PM on 3th January, 2024 in prescribed proforma (copy enclosed) alongwith 05 pairs of before/after photographs of sites of cleanliness Campaign through email at aniii.cgda@nic.in.

(Pankaj Kumar)

Sr. Accounts Officer (AN)

Copy to:

- | | |
|-------------------|-------------------------------------|
| 1. AN-IV (Local): | For similar action as stated above. |
| 2. AN-V (Local): | -----do----- |

-sd-

(Pankaj Kumar)

Sr. Accounts Officer (AN)

Department of Defence
D(O&M)

Subject: Continuation of Special Campaign for Disposal of Pending Matters and concurrent Swachhata Abhiyan on the monthly basis – reporting for the month of December 2023 – reg.

DAR & PG vide their OM dated 27/12/2023 have intimated that the Special Campaign for disposal of pending matters portal and the concurrent Swachhata Abhiyan shall continue on monthly basis and the arrangements of Special Campaign 3.0 (02nd to 31st Oct.'23) shall continue for the purpose. Some features on the SCDPM portal have been added a new and accordingly the same shall also need to be updated along with the data on pendency/ achievement on the portal on monthly basis. The new portal has gone live w.e.f. 01.01.2024.

2. In view of above, it is requested that details of Targets/ Achievements for the month of **December 2023**, may be provided to D(O&M) latest by 04.01.2024 in prescribed proforma (copy enclosed). The consolidated data has to be submitted latest by 4th day of every month on the DAR & PG portal.

3. The inputs may also be forwarded through e-mail on usdpg-mod@gov.in and dsms-mod@gov.in

Encl: As above.

(Mahinder Singh)
US(O&M/PG)
Tele: 2301 3963

All Joint Secretaries in DoD

MoD ID No. 34(1)/2024-D(O&M)

Dated: 02nd January, 2024

Copy for information and necessary action to :-

1. D(JCM) for JS(Estt.)
2. D(Navy-II) D(CG), D(CSD) for JS(AF/Coord)
3. D(Lands), D(Q&C), D(Works-II) for JS(L&W); D(SSC) for JS(SSC)
4. D(BR-II) for JS(BR) wing
5. D(GS-II) for JS(Trg) wing and D(Med) for JS(Med) wing :
6. D(GS-IV) for JS&AM(LS) WING; D(CG/Sys) for JS&AM(MS) Wing
7. D(Parl) for Parliamentary Assurances for entire DoD.
8. D(PG) for Public Grievances for entire DoD.
9. US(Gen/IT) w.r.t. para C & E of proforma in r/o MoD (Sectt) and also to provide 05 pairs of before/after photographs of cleanliness campaign.
10. Planning Division for JS(Planning) Wing

CGDA
DGAfMS
CSD
DGBR
DG, NCC
HQ, ICG
DGDE
Sainik School Society
Jawahar Institute of Mountaineering and Winter Sports
Himalayan Mountaineering Institute, Darjeeling

w.r.t Para F of proforma in r/o
outstation sites and also
to provide 05 pairs of
before after photographs
of sites of cleanliness Campaign
by e-mail.

Monthly Report for the Disposal of Pending Matters

Name of the Section/Division in MoD (Sectt) :

Report for the month of :

A. Statistics on Target Disposal

Reference Category	≤ 6 Months		<6 & ≤12 Months		<1 & ≤2 Years		>2 Years	
	Receipts	Disposals	Receipts	Disposals	Receipts	Disposals	Receipts	Disposals
References from MPs								
Parliamentary Assurance								
IMC Reference (Cabinet Proposals)								
State Govt. References								
Public Grievances								
PMO References								

B. Record Management

No. of Physical files Reviewed	No. of Physical files Weeded out	No of Physical files transferred to NAI	No. of E-files Reviewed	No. of E-files Closed

C. Office Scrap Disposal (To be given by D(Estt2/Gen.I) on behalf of entire MoD (Sectt))

Date of Scrap Disposal	Revenue Generated

D. Easing of Rules / Processes

No. of Rules Identified for Simplification	No. of Rules Simplified

E. Space Freed (to be given by D(Estt2/Gen.I) on behalf of entire MoD (Sectt))

Space Freed due to scrap disposal and Weeding of files (Number in Square Feet only)

F. Out Station Cleanliness Sites/Offices	CGDA	DGAFMS	CSD	DGBR	Sainik Schools Society	DG NCC	HQ ICG	DGDE	Jawahar Institute of Mountaineering & Winter Sports	Himalayan Mountaineering Institute, Darjeeling
(tick mark against the office name)										
a. Total number of all outstation sites/offices/detachments/Depot/military hospitals Identified for cleanliness drive										
b. Total scrap (in Kg) disposed of for all the outstation sites/offices/detachments/Depot/military hospitals										
c. Total revenue (in Rs) generated by way of disposal of scrap for all the outstation sites/offices/detachments/Depot/military hospitals										
d. Total space freed (in Sq feet) by way of disposal of scrap for all the outstation sites/offices/detachments/Depot/military hospitals										

Signature with Stamp