
	<p style="text-align: center;">रक्षा मंत्रालय (भारत सरकार)  <b>MINISTRY OF DEFENCE (GOVT. OF INDIA)</b>          कार्यालय रक्षा लेखा नियंत्रक (सेना)  <b>OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS (ARMY)</b>          बेलवेडियर कॉम्प्लेक्स, आयुध पथ, मेरठ छावनी  <b>BELVEDERE COMPLEX, AYUDH PATH, MEERUT CANTT</b></p>	
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**Circular**

No.AN/I/1023/Gen

Dated: 07/12/2023

To,

**The Officer Incharge**

- (i) All Sections in Main Office
- (ii) Sub-offices at outstation

**Sub: Redressal of personal matter/grievances**

It has been decided by the Competent Authority to institutionalize a system where all staff members & officers can directly write to CDA (Army) confidentially regarding any matter "For CDA's personal attention".


To execute this decision, it has been decided to place a box in White Building of Main Office Meerut where in all staff members and officers of posted at Meerut station can put their grievances with the envelope & letter inside duly mentioned with the heading "for CDA's personal attention". Dak from this box shall be opened by the CDA(Army) personally. The officers and staff posted at other stations can send their grievances by post duly mentioned the heading on the envelope 'For CDA's Personal attention'. It is not compulsory to send such grievances through Proper Channel.

Hence, it is requested that the contents of this circular gets noted by all staff members and officers serving under your jurisdiction.

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 (Pranjal Verma)  
 GO(Admin)

Copy to:

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| <ol style="list-style-type: none"> <li>1. The Officer Incharge<br/>AN-VII (Local)</li> <li>✓ 2. IT&amp;S (Local)<br/>section</li> <li>3. R section</li> </ol> | <p>For information &amp; necessary action</p> <p>For uploading on website</p> <p>For information with instruction to handover the dak duly mentioned the heading, "for CDA's personal attention" to CDA's Sectt. only</p> |
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 (Akhilesh Kumar)  
 SAO(Admin)