



“हर काम देश के नाम”

भारत सरकार, रक्षा मंत्रालय
Govt of India, Ministry of Defence
कार्यालय रक्षा लेखा नियंत्रक(सेना)
बेल्वेडियर परिसर, आयुध पथ, मेरठ छावनी
Office of the CDA (Army)

Belvedere Complex, Ayudh Path, Meerut Cantt-250001
फोन स. 0121-2646632 फैक्स स. 0121-2646254, 2646216



सं० प्रशा/III/वेतन/9008/Misc

दिनांक 02.02.2022

To,

The Officer-in-Charge
Admin-VII (Local)
All Sub Offices

विषय : Occupation/Vacation report of Government Accommodations w.e.f. 01.04.2021.

Of late it has been observed that, due to non-receipt or non-updation of occupation/vacation report some of the officers/staff are getting House Rent Allowance, even though they are in occupation of Government Accommodation.

Hence, in this regard it requested that one time report from 01.04.2021 to 31.01.2022 in the format as appended below may please be forwarded to this office through e-mail (cdaanthree.dad@hub.nic.in) at the earliest to update the record.

S.No.	Name, Designation, Account no.	Type of Quarter	Date of Occupation of Quarter	Date of Change of type of Quarter, if any, with details

Sd/-
Sr. Accounts Officer (AN)

Copy to :

IT & S (Local) - For uploading on website.

Amit Kumar
Sr. Accounts Officer (AN)